



Agenda

Park and Recreation Commission
Parks / Cemetery / Aquatics / Campground
20 Second Avenue SW, Oelwein
5:15 PM

February 17, 2020
Oelwein, Iowa

Mayor: Brett DeVore
Mayor Pro Tem: Warren Fisk

Call to Order

Roll Call: Berryman, Burkhardt, Cantrell, Gearhart, Johnson, Jorgensen, Meska, Stasi, Stewart, Taylor

Attending:

Absent:

Approval of Minutes

- [1.](#) Consideration of a motion to approve the minutes of the January 21, 2020 meeting

Trails Committee Update

Nicotine Free Policy

- [2.](#) Consideration of a motion approving 100% nicotine-free policy

Woodlawn Cemetery Sign

- [3.](#) Consideration of a motion for final design layout of Woodlawn Cemetery welcome sign

Parks Report

Recreation Report

Board Member Updates

Adjournment

Next Meeting Date

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

January Park & Rec
20 Second Avenue SW, Oelwein
January 21, 2020 - 5:15 PM

Call to Order Gearhart 5:17

Roll Call: Berryman, Burkhart, Cantrell, Gearhart, Johnson, Jorgensen, Meska, Stasi, Stewart, Taylor

Attending: Berryman, Burkhart, Cantrell (By phone until arrived at 5:32) Gearhart, Johnson, Jorgenson, Meska, Stewart

Absent: Taylor

Approval of Minutes

1. Consideration of a motion approving the minutes of the November 18, 2019 meeting
Meska motioned, Stewart 2nd All aye, No nay

Trails Committee Update

Johnson showed the board multiple maps about segment 1 that is a part of the approved trail master plan. Johnson went through the whole section and explained that Alliant will move utility poles along 6th St. NW from the north side to the south side of the road and that he has been talking to neighbors so that everyone is aware of the future project. Johnson and Biederman have been talking with landowners lining up easements so they are ready to build the trail this year.

2. Trail Segment 1C Approval

Johnson showed the board the engineered drawing of the proposed trail segment along the aquatic center. The new segment would fix problem areas with the trail connection to the bridge connection settling, eliminate two steps by removing the fencing around the front area, and swing the trail to the west. The board approved removing the fence and tabled the idea of putting in a volleyball court. Stewart motioned Jorgenson second All aye, No nay.

Meska asked about why the tennis nets were not taken down by the Jr. High. It was explained that the school maintains those nets and Burkhart will email the school why they were not taken down.

Parks Report

Johnson and Perkins dropped a large willow tree south of the dog park at City Park that was dying and was a safety issue. Jay cut up the tree trunks into pieces so that we can haul it away at a later date. Johnson met with contractors to go over a new window project at the aquatic center. This new window location would give concessions visibility of the actual pool so they can be more aware of what is happening and help as needed. Perkins put up some new LED lighting at the shop so that workstations are well illuminated. Johnson finished work on the Tree City Growth Award and submitted with final approval. The Tree City USA Growth Award, awarded by the Arbor Day Foundation to recognize higher levels of tree care by participating Tree City USA communities. The Growth Award highlights innovative programs and projects as well as increased commitment of resources for urban forestry.

This past month Johnson submitted the interim report for the Well mark foundation large matching grant for the Wings Park trail project. Johnson had Jay pick up three drinking fountains that are a CIP item. Johnson ordered some LED lighting for the flagpole at Woodlawn and at Oakdale. Perkins has been organizing the different shops getting things hung up and put away. Johnson and Perkins set two concrete foundations at the dog park for a senior seminar project in which three students are going to be fabricating some benches. Johnson is completing annual upgrades to the SDS book in the park maintenance shop. This past week the park shop lift was inspected for its annual check. Johnson received some metal cabinets from the PD that is perfect to house our handheld power equipment.

Johnson had Perkins pull the batteries out of all vehicles to keep them inside until he can get to the maintenance of those trucks as he is finishing the mowers. At Woodlawn, we had a headstone delivered for the Scott family that Perkins assisted. Johnson had all employees with a CDL come in and register with the new online system with the DOT.

New flammable cabinets were delivered and put into service at the park and cemetery maintenance buildings. This past weekend the cemetery department had a cremation burial for the Straw family at Woodlawn. This past month Johnson submitted the Fayette County Community Foundation grant proposal to upgrade the electrical services at City Park for the Oelwein Celebration. Johnson discovered EAB in City Park in the main area near the airplane, so far about a half dozen trees infected in the area. Johnson has been finishing the monthly and year-end reports for the park department. Johnson is also finishing work on the Annual Park and Rec brochure.

Johnson has been working with Jon Biederman with trail work for the next segment of trail that we want to complete this next season. Johnson updated the memorial bench policy, and working on updates to lock

out tag out program and pesticide storage area, forms and procedures. Johnson also updated the burial application form for Woodlawn Cemetery that we have the funeral homes fill out.

Johnson walked the board through the new park and rec website that he has been working on. This new website has a lot of the information on the brochure that he has completed. Forms for different departments have been placed on this site along with applications. Once the site is completed, Johnson will have it linked to the City webpage for everyone to use. Johnson showed the board a few pages of his year-end report and stated that if anyone wanted

Recreation Report

Burkhart stated that they received \$9k from the charitable foundation for rec programming which should last three years. Burkhart stated that people in need of assistance use the free lunch program. Burkhart stated that the itty-bitty basketball info was sent out and scheduling for Tuesdays and Thursdays for two weeks. Dodgeball info has been sent out and Burkhart is talking with the softball coach to put on a pitching clinic for ages four on up. In December, a used van was purchased for the Rec program as a CIP item. Coed Volleyball is ongoing right now. Burkhart stated the senior seminar project for more storage cubbies has stopped as the student could finish the project, but talking with Jesse Dinsdale to finish the project. Burkhart stated that school staff, have removed equipment from the message therapy room. The wellness center busy with classes, weight loss program and boot camps.

Board Member Updates: None

Adjournment: 5:54 Jorgenson motion Stewart 2nd, All aye, No nay

Next Meeting Date: February 17, 2020, 5:15 at City Hall



**A RESOLUTION ESTABLISHING A NICOTINE-FREE PARKS AND TRAILS
POLICY FOR THE CITY OF OELWEIN, IOWA**

WHEREAS, Section 142D.3 of the Code of Iowa (the Smoke free Air Act) prohibits smoking in public places, including the following outdoor areas: (a) the seating areas of outdoor sports arenas and (b) the grounds of any public buildings owned or under control of a city. Section 142D.4 establishes certain areas where smoking is not regulated, such as outdoor areas that are places of employment, except where smoking is prohibited by Section 142D.3. Section 142D.5 permits anyone having custody or control of an area otherwise exempt from the smoking prohibitions to declare the entire area as a nicotine-free place; and

WHEREAS, The City of Oelwein, Iowa, maintains public parks and trails for the use and enjoyment of it's citizens, their families and people who visit our community; and

WHEREAS, the use of tobacco products in the proximity of children and adults utilizing the parks, cemeteries and trails is detrimental to their health and can be dangerous to those using the grounds; and

WHEREAS, tobacco products, once consumed in public spaces, are often discarded on the ground requiring additional maintenance expenses, diminish the beauty of outdoor grounds, and pose a risk to toddlers, pets, and wildlife due to ingestion; and

WHEREAS, for the purpose of this policy tobacco use extends to all types of tobacco, nicotine and electronic smoking products including but not limited to cigarettes, cigars, chewing tobacco, electronic smoking devices and nicotine products that are not Food and Drug Administration approved to tobacco cessation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OELWEIN, IOWA, that pursuant to the authority granted by Section 142D.5 of the Code of Iowa, tobacco use is prohibited in all City of Oelwein parks, cemeteries, trails and outdoor recreational facilities at all times. No person shall use any form of tobacco at or on any City-owned or operated park, trail or facility, which includes, but is not limited to, an park, playground, athletic field, athletic field and complex, skate park, aquatic area, shelters, restrooms, trails and parking lot areas.

IT IS FURTHER RESOLVED that this policy will be enforced in the following ways: (a) Appropriate signs shall be posted; (b) The community, especially park and facility users and staff, will be notified about this policy; (c) City officials, city employees, parents, coaches and park users are asked to help enforce compliance with this policy; and (d) Any person found violating this policy will be asked to refrain from tobacco use or leave the grounds.

This tobacco free park and trail policy shall be effective immediately upon passage on this _____ day of _____, 2020.

Woodlawn Cemetery

EST. 1907

Welcome To...
OELWEIN

